

WASHOE COUNTY REGIONAL 800 MHz COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

DRAFT of Minutes

Rob Larson, Chair
Keith Mullen, Vice-chair
Paul Wiley, Secretary

Thursday ~ January 18, 2018 ~ 10:00 a.m.

**REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA**

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Larson called the meeting to order at 10:00 a.m. A quorum was established.

PRESENT: Bill Ames Washoe County Sheriff's Office; Ed Atwell – UNR- Police; Bryan Boren – VA; Richard Burger – NDOT-DPS; Jeff Byrne – North Lake Tahoe Fire Protection District; Collin Cavanaugh – RTAA; Seth Daniels – NDOT; Sam Hicks – TMFPD; Karl Holden – Washoe County Sheriff's Office; Rob Larson – Reno; Nicole Lacap – RTAA; Anthony Masten – Nevada Air National Guard; Tracy Moore – Washoe County School District; Keith Mullen – Sparks; Jason Reynolds – UNR – Police; Kirt Warren Washoe County School District; Jim Whalen – NDOT; Paul Wiley – Reno; and Teresa Wiley - Sparks.

ABSENT: Lance Avansino – Reno Sparks Indian Colony; Steve Baker – TMWA; Geoff Daorno – TMWA; Jason Edmondson – Sparks; Andy Gebhardt – TMWA; Ray Guzman – RTAA; Dave Hunkup – Reno Sparks Indian Colony; Jon Kelley – Washoe County School District; Chris Ketring – TMFPD; Rafael Leal – VA; Tom Nelson – RTAA; Darrell Norman – VA; David Paulon – Pyramid Lake Paiute Tribe; Don Pelt – Pyramid Lake Paiute Tribe; and Ryan Sommers – North Lake Tahoe Fire Protection District.

VACANT: DEA (Drug Enforcement Administration) and FBI (Federal Bureau of Investigation).

David Watts-Vial – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

3. ELECTION OF OFFICERS [For possible action] – 1) Chair; 2) Vice-chair; and 3 Secretary

Chair Larson opened nominations for Chair.

Ed Atwell nominated Rob Larson to serve as Chair, seconded by Tracy Moore.

Rob Larson accepted the nomination.

There were no public comments.

The nomination to elect Rob Larson as Chair carried unanimously.

Chair Larson opened nominations for Vice-chair.

Ed Atwell nominated Keith Mullen to serve as Vice-chair, seconded by Member Holden.

Keith Mullen accepted the nomination.

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There were no public comments.

The nomination to elect Keith Mullen as Vice-chair carried unanimously.

Ed Atwell nominated Paul Wiley to serve as Secretary, seconded Keith Mullen.

Paul Wiley accepted the nomination.

There were no public comments.

The nomination to elect Paul Wiley as Secretary carried unanimously.

4. APPROVAL OF NOVEMBER 16, 2017 MINUTES [For possible action]

Hearing no public comment Chair Larson asked for Board discussion or a motion.

It was moved by Teresa Wiley, seconded by Tracy Moore, to approve the November 16, 2017, minutes, as submitted. The motion carried unanimously.

5. CHANGE OF MEETING FREQUENCY [For possible action] – *A review, discussion and possible action to change to a quarterly meeting schedule that coincides with the 800 MHz JOC meeting schedule.*

Chair Larson opened the item and recalled previous discussion about moving to a four meeting schedule.

Responding to Ed Atwell's inquiry about a failure to meet quorum at one of the four scheduled meetings would violate the minimum number of four meetings annually, David Watts-Vial – Deputy District Attorney, stated that the board would have to reschedule in the event a quorum could not be met at one of or more of the quarterly meeting schedule. However, there are not a lot of consequences since the issue is not covered in the Interlocal Agreement.

It was moved by Ed Atwell, seconded by Paul Wiley, to change the meeting schedule to a quarterly meeting schedule.

There were no public comments.

The motion carried with Teresa Wiley dissenting.

6. WINTER 2017 RADIO TOWERS DAMAGE STATUS UPDATE [For possible action] – *An ongoing review, discussion and possible recommendation to recommend that the 800 MHz Joint Operation Committee (JOC) approve, deny or otherwise modify a recommendation to resolve tower damage caused by the severe weather experienced at the WCRCS (Washoe County Regional Communications System) Slide Mountain and Peavine Sites.*

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Shawn Tayler, Regional Communications Coordinator, noted that work on the Slide Mountain Tower had been suspended due to weather and environmental issues. The engineering firm has provided written notice that the tower can withstand the balance of the winter and will resume work once the weather clears and access to the site is restored. The Peavine site repairs are on hold due to weather and access issue. However, the damage at the Peavine site is not as extensive as the Slide Mountain site.

There were no public comments and no specific action was taken.

- 7. LID (Logical Identification Number) STATUS UPDATE** [For possible action] – *An ongoing review, discussion and possible recommendation to the 800 MHz Joint Operation Committee (JOC) to approve, deny or otherwise modify recommendations to resolve LID issues with WCRCS (Washoe County Regional Communications System) Users.*

Shawn Tayler – Regional Communications Coordinator, noted that only 8 LIDs were available and that he will reserve those unless there is a critical need. Mr. Tayler explained that several agencies had moved less critical operations to the P25 system.

There were no public comments and no specific action was taken.

- 8. SYSTEM STATUS UPDATE** [Non-action item] – *An informational update on the operational status of the 800 MHz Communication System.*

Shawn Taylor – Regional Communications Coordinator, noted that most of the system alignments had been completed and that the Chimney Peak site has moved to a new microwave. The Slide Mountain site continues to operate with the older microwave and will remain unchanged unless an opportunity arises to access the site earlier than anticipated.

There were no public comments.

- 9. NEVADA SHARED RADIO SYSTEM UPDATE** [For possible action] – *A review discussion and possible action as it relates to the Nevada Shared Radio System contract between NDOT (Nevada Department of Transportation), NV Energy and Washoe County.*

Jim Whalen – NDOT, noted that a preliminary review of the proposals indicated that there was not sufficient information provided and the RFP was placed on hold. NDOT, Washoe County and NV Energy are working on a revision to the RFP with a one-on-one interview with the proposer to assure that they have sufficient information to address the concerns. The new proposal is due on January 19, 2018 with the TAC starting their review on January 23. A recommendation will be made in early February to the partner agencies.

Responding to Ed Atwell's inquiry about who makes the final decision, Mr. Whalen explained that the three member agencies, Washoe County, NV Energy and NDOT will make the final decision that the NDOT director will sign the RFP that selects the vendor.

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Quinn Korbolic – Washoe County Technology Services, further explained that the Washoe County Manager, NDOT Director and CEL of NV Energy will have the score from the review committee that indicates the best qualified proposal upon which to base their final decision.

Mr. Whalen concurred with Mr. Korbolic's assessment.

Tracy Moore noted that there is a confidentiality agreement in place and that Washoe County has three members on the selection review committee and that he believes that there will be a fair representation of this body for Washoe County. Mr. Moore pointed out that the agreement includes language for member agency's to opt out and pursue their own system based on the terms set forth in the contract. Mr. Moore explained that the 800 MHz Users Committee can make recommendations to the 800 MHz JOC based on the requirements of the contract.

There were no public comments and no specific action was taken.

- 10. 800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled on March 15, 2018 (unless modified by Item 5 of this agenda).*

No new agenda items were identified.

- 11. PUBLIC COMMENTS** [Non-action item]

Gary Kimmerle – Dailey Wells, stated he was available after the meeting to discussion any issues that members may have.

- 12. ADJOURNMENT** [Non-action item]

Chair Larson adjourned the meeting at 10:31 a.m.